

St. Paul's Evangelical Lutheran Church Time and Abilities Opportunities

WORSHIP

Committee Member: The committee oversees all aspects of the Congregation's worship life. The committee meets once a month on the first Wednesday at 7:00 p.m. The committee helps to plan for worship and prepares the sanctuary for Advent, Christmas, Easter, Pentecost and Harvest Festival. No experience is necessary.

Acolyte: Acolytes are youth (usually age 10 and above) who are trained to assist in worship. They light the candles; help with the offering and communion distribution. They work from a schedule that normally calls for them to serve at one Sunday morning worship service every few weeks. No experience necessary. We provide the training.

Altar Committee: Prepares the sanctuary for Sunday worship. Requires a willingness to serve one month out of the year. During your scheduled month it involves working about one hour on Saturday mornings and a brief time before and after the services. No experience necessary. We provide the training.

Assisting Minister: The assisting minister helps at the Sunday morning worship service by leading certain parts of the liturgy. Assisting ministers serve according to a schedule every few weeks. Ability to sing is desirable, but not mandatory. No experience necessary. We provide the training.

Communion Distribution Assistant: Assisting Pastor in distributing communion during the 8:00, 9:30 or 10:45 service on a rotating basis. No experience necessary.

Communion Helper: Work with a partner to set up the altar for Communion prior to a Sunday service and then clean up afterwards. The clean up primarily involves washing the small communion glasses. The schedule is set up on a rotating basis. No experience necessary.

Lay Reader: A lay reader reads the first and second scripture lessons at one of the Sunday worship services and at other scheduled worship services. The readers are aware of the lessons ahead of time so that they can practice reading them before the service. You may request which service you would like to read. All scripture lessons come from the NEW REVISED STANDARD VERSION of the Bible. Readers are scheduled on a rotating basis. No experience necessary.

Nursery Volunteer: Willingness to supervise children (infants to 5 years) during the worship service on a rotating basis. No experience necessary.

Nursery Volunteer for Special Events: Occasionally we have a special event at the church that requires a staffed nursery. Volunteer here and you will be placed on that resource list of people we can call on as needed.

Sound System Operator: Checks to see that the sound system is set up (microphones out), turned on and audio levels are appropriately set before each service. Starts the recording of the service and monitors the service from the back of the sanctuary. Time commitment depends on the number of operators available each year. No technical skill or knowledge is required. We will train you.

Usher: Serve on a team for a month. Duties include handing out bulletins, assisting worshippers in finding a seat if necessary, collecting the offering, and assisting with the collection of communion glasses. Ushers should be present at least 30 minutes prior to the start of the service. No experience necessary. We will train you.

CHOIRS

Choir Member: Willingness to sing with an age appropriate group to provide special music for worship services. Must be willing to attend rehearsals. Don't worry about having a "good voice". We will teach you to sing. Just have a willingness to "make a joyful noise unto the Lord"!

CHOIRS (continued)

Cherub Choir - Ages 4-Kindergarten

Children's Choir - Grades 1-2

Junior Choir - Grades 3-6 - These choirs rehearse during our Wonderful Wednesday Program which runs from 4 to 5:30 p.m. on Wednesdays.

Youth Choir: Grades 7-12 - This choir rehearses according to a set schedule that alternates between Saturday morning, Sunday evenings, and includes singing at worship services at both the 8 am and 10:45 am services. There is one rehearsal or service per week. The season runs from the beginning of September to the middle of May.

Senior (Adult) Choir: Rehearses on Thursdays from 7:00-8:30 p.m. Sings weekly on Sunday mornings at alternate service times as scheduled.

Brass Choir: Currently plays on a "per service" basis. If you are interested in playing on a more regular basis, contact the music director.

Folk Ensemble: This is an ensemble for guitars, woodwind instruments, string instruments, percussion, and other folk instruments. It provides accompaniment for the "Land and Seasons" liturgy that we use throughout the year. It rehearses prior to each Sunday service.

Guitar and Percussionist: We are always looking for folks who can help lead the worship at our Contemporary or Outdoor worship services. We use volunteers on a rotating basis. Music provided ahead of time for practice. Please indicate guitar or drums on your Time and Ability Sheet.

Handbell Choir: Rehearses on Thursday evenings from 6:00-6:55 pm. from October through April. No experience necessary, but you must be willing to learn to read music.

Heritage Choir: The Heritage Choir sings hymns and anthems from our Christian heritage. This choir sings in the worship service and rehearses on Saturday mornings the day before it is scheduled to sing. All ages welcome.

Special Occasion or Summer Music: We need solos and ensembles for our worship services when the choirs are not active.

Instrumental Music (St. Paul's Band) We usually play on Christmas Eve in Church and at the picnic in June. We rehearse prior to our performances as announced. Please note the instruments that you play.

FAITH IN ACTION

Committee Member: The Faith in Action Committee oversees all the ways in which our congregation can serve the community and the world. It is an expression of our Christian caring for each other. The committee meets the first Wednesday of each month at 7:00 p.m.

Blood Donor: Blood Donors will be available to donate when the Central Pennsylvania Blood Bank comes to St. Paul's and perhaps at other times when the need for blood is great.

Changing Lives Homeless Shelter: Volunteers work at the Shelter run by the Hanover Area Council of Churches. Volunteers are needed to check residents in each evening, stay overnight and then to help the following morning to check the residents out. The shelter runs year round.

Clothing Bank Helper: Volunteers are needed to work at the Clothing Bank of the Hanover Council of Churches building (2nd Floor) on Tuesdays and Thursdays between 9:00 a.m. and 12 noon. Volunteer for as many hours as you desire. Work is sorting clothes or desk work.

FAITH IN ACTION (continued)

Fellowship of Prayer: Members of this fellowship are willing to pray regularly for the needs of others. Each week a prayer list is provided for distribution. You are asked to remember this list of people in your daily prayers.

Hospital Visitor: These volunteers provide visits to members of the congregation who are in the Hanover Hospital. You will be placed on a schedule and assigned a week at a time. We ask that you visit the hospital once during your assigned time to see our church members who are there.

Meals on Wheels Volunteer: Volunteers help to deliver a noon time meal to those in need.

Sewing Group: This group meets on the third Tuesday of each month to make quilts and bed pads for needy people. No sewing experience is necessary. We will train any willing volunteer.

P.A.L. Lunch Volunteer: The P.A.L (Provide A Lunch) Lunch is a program to provide a free meal on a daily basis to anyone who needs it. The meal is served by a different church each day. We have four teams that make and serve the lunch at the Hanover Area Council of Churches building on a rotating basis. You will be placed on one of those teams and serve once every twelve weeks. Volunteers must be available on a Friday morning for this ministry.

Soup Deliverer: These volunteers deliver soup to those who because of illness or perhaps special events in their life could use a pre-prepared meal. Volunteers pick up a list and the soup at church and deliver as they are able during their assigned week.

Shut In Visitor: These visitors are assigned one or more of our homebound members to visit on a monthly basis simply to bring love and concern from the congregation.

Transportation Provider: There are times when a member of the congregation or someone in the community needs transportation to a medical appointment, a legal appointment, grocery shopping, etc. If you volunteer you will be on a list of those whom we can call when the need arises.

STEWARDSHIP

Committee Member: The Stewardship Committee meets on the first Wednesday of each month at 7:00 p.m. It is responsible for planning and implementing our year round stewardship program. Each fall the committee plans the Every Member Response Program. No experience necessary.

PROPERTY

Committee Member: The committee supervises the maintenance and repair of the church facilities and equipment. The committee meets the first Wednesday of each month at 7:00 p.m. All volunteers welcome!

OUTREACH

Committee Member: The Outreach Committee's purpose is to share the Gospel and make St. Paul's a friendlier place for members and visitors from the surrounding community. The committee meets the first Wednesday of the month at 7:00 p.m. All are welcome!

Greeter: These volunteers are positioned at the entrance to the Sanctuary on Sunday mornings before each service. They are to greet each arriving worshipper with a smile and a handshake, and to make a special effort to identify and welcome visitors.

Visitor Follow Up Letters: It is important to make follow up contact with visitors who attend our worship services. These volunteers send a personal note on cards provided by the church to any persons who visited us during a worship service. Volunteers normally serve one month at a time.

Visitor for Prospective Members: Doorstep visit to prospective members to take information and to address questions about St. Paul's.

CONGREGATIONAL NURTURE

Committee Member: The Nurture Committee deals with the area of fellowship in the congregation. Generally it supervises and plans four or five congregational fellowship events each year. The committee also oversees regularly scheduled fellowship activities like the weekly coffee hours. The committee meets on the first Wednesday of the month at 7:00 p.m.

Eucharistic Minister: Lay members of the congregation interested in being trained to take Holy Communion to our Homebound members using pre-consecrated elements.

Coffee Hour Host(ess) One volunteer is needed to set up and one to clean up for the weekly coffee hour held on Sundays throughout the year. All supplies are provided. The number of Sundays during the year that you will be asked to serve depends on the total number of persons who volunteer. The set up people are generally asked to bring "goodies" to eat.

Cookie Baker: Once in a while an event occurs in which we would like to serve light refreshments. Volunteer here and you will be on a list of those willing to bake a batch of cookies or a cake when called upon.

Kitchen Helper: This group serves in the kitchen to provide refreshments for any of a number of occasions held during the year at the church. This may include Lenten luncheons, special congregational meals or light refreshments to accompany an activity.

Live Nativity Participant: Each December our congregation puts on a Live Nativity on the front lawn for the benefit of the community. We need people to volunteer to serve as costumed characters, readers for speaking parts, people to help with set up, lighting, etc. and people to help in the kitchen with refreshments. If you volunteer you will be contacted to determine how you would like to help.

PARISH EDUCATION

Committee Member: The Parish Education Committee oversees all aspects of St. Paul's Christian Education life. The committee meets on the first Wednesday of each month at 7:00 p.m. This is not just for professional educators. All volunteers are welcome.

Cradle Roll: A cradle roll volunteer provides a vital link between the congregation and family of newborns until the formal education program of the congregation begins at age 3. You will keep in contact with the families of newborn by mail every six months until the child's third birthday. We provide the material and stamps. You work with your own time schedule.

Nursery Equipment Committee: This is a group of volunteers who clean the toys in the church once a month, discard damaged or unsafe equipment and make recommendations about needed equipment and supplies.

Nursery Teacher: This position requires a one year commitment. The nursery teacher interacts with the infants from birth through 2 years in a limited way with story-telling and song. The rest of the time is spent like most other nursery supervision where you provide a safe environment for the children to play.

Pre-School (3 yr.-old) Teacher: Our Bible study journey begins. The children will follow a curriculum of stories and activities that are based on our stories of faith found in the Bible. This position requires a one year commitment.

Rotational Teacher: This position requires a 4 week commitment. The workshop teacher prepares one lesson which will be taught for the length of the rotation 4 weeks making age appropriate modifications for each group that rotates into the workshop each week. The children range from age 4 – Grade 6.

Rotational Shepherd: Greets the children when they arrive for Sunday School. Volunteers should be an active listener, record attendance, maintain order as the children move to the workshops, troubleshoot behavior problems and make contact with students who are absent. The shepherds build important relationships. The children range from age 4 - Grade 6.

PARISH EDUCATION (continued)

Rotational Coordinators: The position requires a one year commitment. A coordinator is needed for each of our Rotation Workshop areas. This includes: Arts and Crafts, Theater, Cooking and Science and Games. The coordinator will be responsible for scheduling teachers, receiving and distributing lesson plans and being available for questions. We will provide assistance and training for the coordinators. The children range from age 4 to Grade 6.

Substitute Teacher: A substitute teacher would be willing to fill in for a session or two when a regular teacher is unavailable for Sunday School. If you don't have experience we will help provide training.

Adult Sunday School teacher: Prepare and lead a Sunday School class. Teachers serve for one year at a time from September through May. You may propose a topic of special interest to you or choose a topic in conjunction with the Director of Christian Education. No experience is necessary. We will provide guidance and support as needed and will provide curriculum materials as needed.

Confirmation teacher: Help lead a unit in the confirmation program on Sunday mornings during the Sunday School hour. Some familiarity with Luther's Small Catechism is a must. So is a desire to help lead our 7th, 8th, and 9th grade students. Time commitment varies from 4-8 weeks.

Wonderful Wednesday Teacher: Volunteers help lead educational activities, craft projects and games for one of three age groups; age 4 to Kindergarten; Grades 1-2, and Grades 3-6. Wonderful Wednesdays is held from 4:30 to 5:30 p.m. every Wednesday afternoon.

Vacation Bible School Teacher/Helper: Prepare and lead (or help lead) a class during a weeklong Vacation Bible School held during the summer. No teaching experience is necessary.

FINANCE

Committee Member: This committee is responsible for preparing the annual congregational budget for recommendation to the Congregational Council, overseeing the congregation's finances during the year and developing policies for the church's financial management. The committee meets the first Wednesday of each month at 7:00 p.m. Experience in financial management is helpful, but certainly not required.

Auditing: All of the financial records of the congregation must be audited on an annual basis. This group would serve under the appointment from the Congregational Council to accomplish this annual audit.

SIX- TEN TEAMS

Committee Member: Members of this committee work to actively participate in ministry outside of the St. Paul's community. They sponsor missionaries' overseas, work with Lutheran Disaster Response and also to help our neighbors in need in Hanover. The committee meets the first Wednesday of the month at 7:00 p.m.

ADMINISTRATIVE

Help with Mailings: The church office puts out bulk mailings for the newsletters on a monthly basis and occasionally at other times during the year. These volunteers help to assemble the mailing and sort it according to zip codes before it goes to the Post Office. All volunteers are welcome!

Monday Counting Crew: Beginning at 9:00 a.m. on Monday mornings and lasting approximately 1½ hours a counting team counts, tallies and deposits the Sunday offering.

Telephone Volunteer: There are many instances that may require volunteers to make phone calls for the church staff (i.e. reminders for worship participants of their scheduled duties, contacting members who have not been in our services for awhile, assisting with the call process for a new pastor, etc.).

YOUTH

Committee Member: This committee provides oversight and input to the Youth Directors. They meet the first Wednesday of every month at 7:00 p.m. You do not have to have youth in the youth group to serve on this committee.

Youth Group: This group is open to ALL youth in grades 6 through 12 and their friends. The purpose of this group is to allow Jr. & Sr. high youth from the many school districts that make up St. Paul's to gather together to have FUN in a safe environment while growing in faith and fellowship together. Activities include Group gatherings on Sundays, service/mission projects, trips, concerts, other events and FUN! Group gatherings involve all ages for games and snacks. Jr. & Sr. High youth then separate with their advisors to discuss topics of interest that meet the needs of our youth.

Youth Group Mentor: Help with Youth activities, functions and trips.

MINISTRIES

Congregation Council: This group is elected by the congregation at a congregational meeting in December. Members serve a three year term. Members attend monthly meetings and are assigned oversight of one of the standing committees. To volunteer here indicates your willingness to be considered by the Nominating Committee for nomination. Selection is congregational election.

Lutheran Men in Mission: This group is open to all men of the congregation. The group meets for fun, service, and learning projects. The men also sponsor a series of Pancake Breakfasts to raise funds to help our kids go to camp.

Sisters in Faith: This group is open to all women of the congregation and their female family members and friends. The group meets once a month on a Saturday morning for breakfast, fellowship and conversation. The purpose is to grow closer to one another as we grow closer to God while remaining open and welcoming to new faces and ideas. Topics of discussion evolve around books or issues that affect our daily lives. A fall weekend retreat is also offered.

Scout Groups: Our congregation sponsors Daisy, Brownie, Junior and Cadet Girl Scout troops as well as Cub Scout and Boy Scout troops. All of these groups continually need adult leaders and helpers. Time demands vary with each unit. You are welcome to volunteer even if you don't have a child in one of the scout troops.